

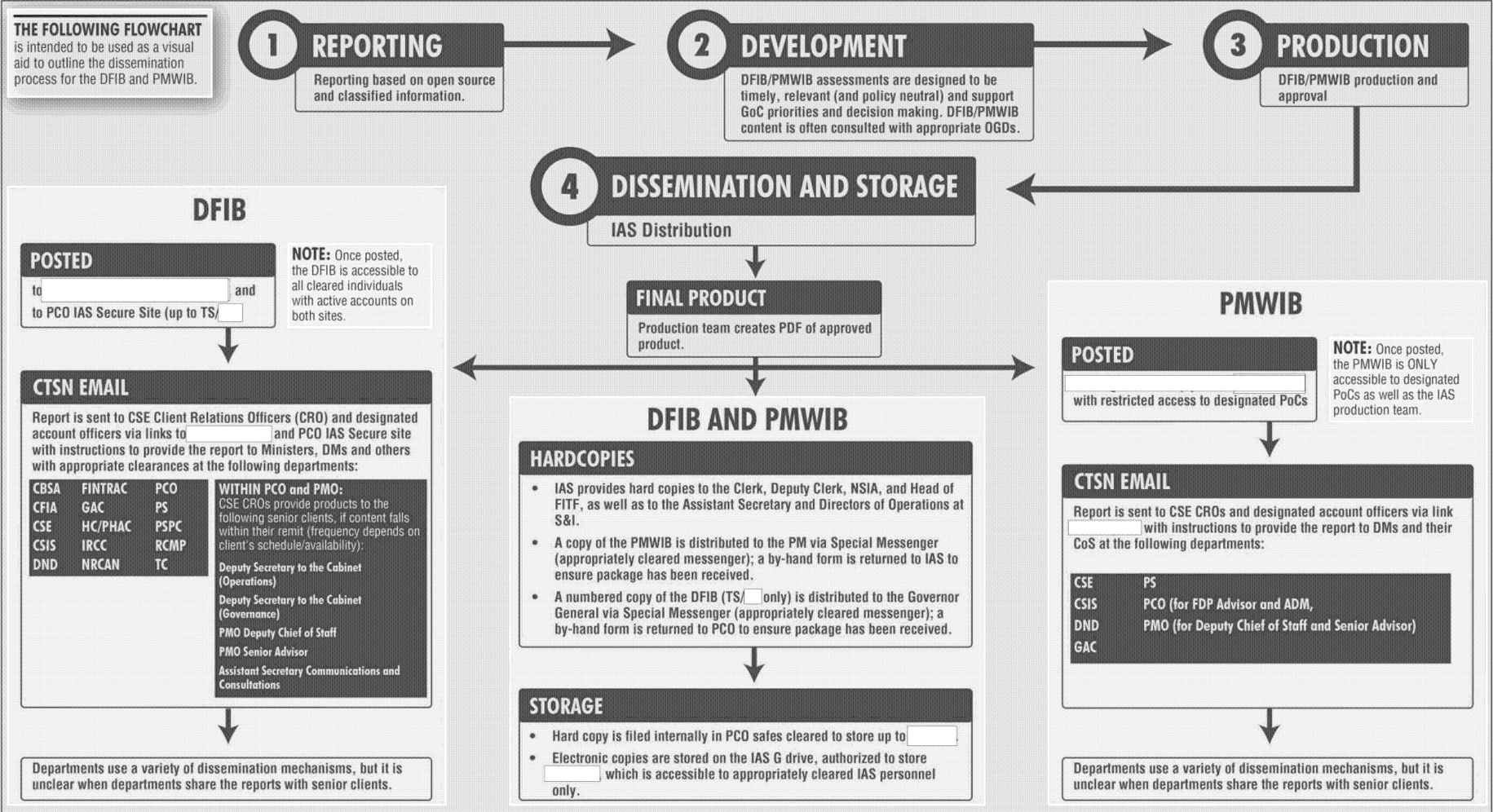
INTELLIGENCE ASSESSMENT SECRETARIAT / **SECRETARIAT DE L'ÉVALUATION DU RENSEIGNEMENT**

IAS DISSEMINATION – FLOW CHART

DAILY FOREIGN INTELLIGENCE BRIEF (DFIB) AND PRIME MINISTER'S WEEKLY INTELLIGENCE BRIEF (PMWIB)

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SECRET



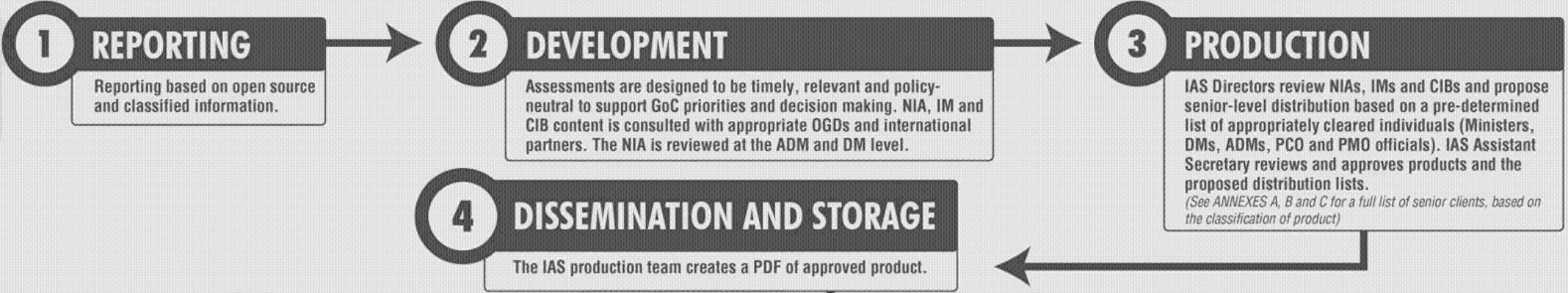
INTELLIGENCE ASSESSMENT SECRETARIAT / **SECRETARIAT DE L'ÉVALUATION DU RENSEIGNEMENT**

IAS DISSEMINATION – FLOW CHART
 NATIONAL INTELLIGENCE ASSESSMENT (NIA), INTELLIGENCE MEMORANDUM (IM) AND CURRENT INTELLIGENCE BRIEF (CIB)

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SECRET

THE FOLLOWING FLOWCHART is intended to be used as a visual aid to outline the dissemination process for the NIAs, IMs and CIBs.



POSTED ON CANADIAN TOP SECRET NETWORK (CTSN)
 NIA, IM and CIB products, regardless of classification, are posted to CSE's [redacted] and to PCO IAS' secure site (up to TS [redacted]).
NOTE: Once posted, the product is accessible to all cleared individuals with active accounts on both sites. Departments use a variety of dissemination mechanisms to share the reports with internal senior clients.

CTSN EMAIL
 Products are sent to CSE Client Relations Officers (CROs) and designated PoCs at various OGDs via links to both the [redacted] and PCO IAS Secure site. Receiving departments may include (when relevant/appropriate):

IF CLASSIFIED [redacted]	AAFC, CBSA, CSE, CSIS, DND, FINANCE, FINTRAC, GAC, HC/PHAC, IRCC, PCO, PS, PSPC, and TC
IF CLASSIFIED TOP SECRET	SAME AS GAMMA RECIPIENTS, AS WELL AS: AAFC, CCG, NRCAN, RCMP
IF CLASSIFIED SECRET AND BELOW	SAME AS TOP SECRET RECIPIENTS, AS WELL AS: DFO, ISED, JUSTICE

CABNET EMAIL
WITHIN PCO and PMO (Products classified Secret and below)
 IAS production team emails a PDF copy to designated PoCs on CABNET with instructions to provide products to Deputy Secretary, Assistant Secretary and other senior clients within their sections (when relevant/appropriate):
 ERDP, EMERGENCY PREPAREDNESS, MOG, OPERATIONS, PMO COS OFFICE, PLANS AND CONSULTATIONS, PRIORITIES AND PLANNING, and SDP

HARDCOPIES

- Within PCO, IAS provides hard copies of all products (regardless of classification) to the Clerk, Deputy Clerk, NSIA, Head of FITF, as well as S&I Assistant Secretary and Directors of Operations.
- A numbered copy of the product (TS/[redacted] or below) is distributed to the Governor General as applicable (see ANNEXES A, B and C). Products are sent via PCO special messenger; a hard copy form is returned to PCO to confirm package has been received.
- IAS may also send hard copies of SECRET AND BELOW products to CRA, ECCC and IDRC, when relevant/appropriate (as outlined in section 3: PRODUCTION).

WITHIN PCO and PMO (Products classified Top Secret and above)
 CSE CROs provide products to the following senior clients: DEPUTY SECRETARY TO THE CABINET (OPERATIONS), DEPUTY SECRETARY TO THE CABINET (GOVERNANCE), PMO DEPUTY CHIEF OF STAFF, PMO SENIOR ADVISOR, ASSISTANT SECRETARY COMMUNICATIONS AND CONSULTATIONS

STORAGE

- Hard copies are filed internally in IAS safes cleared to store up to [redacted]-level materials, for record-keeping purposes.
- Electronic copies are stored on the IAS G drive (authorized to hold [redacted] material) which is accessible to appropriately cleared IAS personnel only.

ANNEX A

**SENIOR LEVEL DISTRIBUTION LIST
IAS REGULAR REPORTS**
[] (WITH ENCLOSURES)

Title: _____

<i>Department</i>	<i>Addressee</i>	<i>Assistant</i>
Ministers		
Public Safety	Marco Mendicino	
Emergency Preparedness	Bill Blair	
Foreign Affairs	Mélanie Joly	
National Defence	Anita Anand	
International Trade and Export Promotion	Mary Ng	
International Development	Harjit Sajjan	
Transport Canada	Omar Alghabra	
IRCC	Sean Fraser	
Health	Jean-Yves Duclos	
Deputy Ministers		
Public Safety	Shawn Tupper	
CSIS	David Vigneault	
CBSA	Erin O’Gorman	
GAC–Foreign Affairs	David Morrison, Cindy Termorshuizen	
GAC–International Trade	Rob Stewart	
GAC–International Development	Christopher MacLennan	
DND	Bill Matthews, Gen Wayne Eyre	
CSE	Caroline Xavier	
Transport Canada	Michael Keenan	
Finance	Nick Leswick	
FINTRAC	Sarah Paquet	
IRCC	Christiane Fox	
Public Services & Procurement	Paul Thompson	
Health Canada	Stephen Lucas, Heather Jeffrey	
PMO		
Prime Minister	Justin Trudeau	
Chief of Staff	Katie Telford	via CSE CRO
Deputy Chief of Staff	Brian Clow	via CSE CRO
DPMO		via CSE CRO
Senior Advisor	Jeremy Broadhurst	via CSE CRO
Senior Global Affairs Advisor	Patrick Travers	via CSE CRO
Senior Policy Advisor		via CSE CRO
PCO		
Clerk	John Hannaford	
Dep. Clerk	Nathalie Drouin	
NSIA	Jody Thomas, Ramzi Nashef	
F&DP	Stephen de Boer, Jordan Zed, Martin Loken	via CSE CRO
S&I	M.H. Chayer	

SPECIAL INSTRUCTIONS (Including due date, special additions to the distribution list & special requests): _____

Assessment approved by Director:

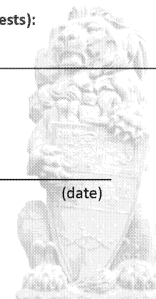
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Assistant Secretary to the Cabinet
Intelligence Assessment Secretariat



ANNEX B

**SENIOR LEVEL DISTRIBUTION LIST
IAS REGULAR REPORTS
TOP SECRET (WITH ENCLOSURES)**

Title:

<i>Department</i>	<i>Addressee</i>	<i>Assistant Secretary</i>
Governor General	Mary Simon	
Ministers		
Public Safety	Marco Mendicino	
Emergency Preparedness	Bill Blair	
Foreign Affairs	Mélanie Joly	
National Defence	Anita Anand	
International Trade and Export Promotion	Mary Ng	
International Development	Harjit Singh Sajjan	
Transport Canada	Omar Alghabra	
IRCC	Sean Fraser	
Public Services & Procurement	Helena Jaczek	
Health Canada	Jean-Yves Duclos	
Deputy Ministers		
Public Safety	Shawn Tupper	
Agriculture & Agri Foods	Stefanie Beck	
CSIS	David Vigneault	
CBSA	Erin O’Gorman	
RCMP	Michael Duheme	
GAC–Foreign Affairs	David Morrison, Cindy Termorshuizen	
GAC–International Trade	Rob Stewart	
GAC–International Development	Christopher MacLennan	
DND	Bill Matthews, Gen Wayne Eyre	
CSE	Caroline Xavier	
Transport Canada	Arun Thangaraj	
NRCan	Mollie Johnson	
Finance	John Leswick	
FINTRAC	Sarah Paquet	
IRCC	Christiane Fox	
Public Services & Procurement	Paul Thompson	
Health Canada	Stephen Lucas, Heather Jeffrey	
Canadian Coast Guard	Mario Pelletier	
PMO		
Prime Minister	Justin Trudeau	
Chief of Staff	Katie Telford	via CSE CRO
Deputy Chief of Staff	Brian Clow	via CSE CRO
DPMO		via CSE CRO
Senior Advisor	Jeremy Broadhurst	via CSE CRO
Senior Global Affairs Advisor	Patrick Travers	via CSE CRO
Senior Policy Advisor		via CSE CRO
PCO		
Clerk	John Hannaford	
Dep. Clerk	Nathalie Drouin	
NSIA	Jody Thomas, Ramzi Nashef	
F&DP	Stephen de Boer, Jordan Zed, Martin Loken	via CSE CRO
S&I	Marie-Hélène Chayer	

Assessment approved by Director:

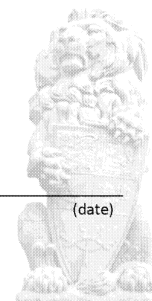
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Assistant Secretary to the Cabinet
Intelligence Assessment Secretariat



**SENIOR LEVEL DISTRIBUTION LIST
IAS REGULAR REPORTS
SECRET & BELOW (WITH ENCLOSURES)**

ANNEX C

Title:			
	Department	Addressee	Assistant Secretary's decision
MINISTERS	Governor General	Mary Simon	
	Public Safety	Marco Mendicino	
	Emergency Preparedness	Bill Blair	
	Foreign Affairs	Mélanie Joly	
	National Defence	Anita Anand	
	International Trade and Export Promotion	Mary Ng	
	Transport Canada	Omar Alghabra	
	IRCC	Sean Fraser	
	Public Services & Procurement/Accessibility	Helena Jaczek	
	Health Canada	Jean-Yves Duclos	
	International Development	Harjit Sajjan	
	Innovation, Science and Industry	François-Philippe Champagne	
	Environment & Climate Change	Steven Guilbeault	
Fisheries & Oceans, Cdn. Coast Guard	Joyce Murray		
DEPUTY MINISTERS	Agriculture and Agri-Foods	Stefanie Beck	
	Public Safety	Shawn Tupper	
	CSIS	David Vigneault	
	CBSA	Erin O'Gorman	
	CRA	Bob Hamilton	
	RCMP	Michael Duheme	
	GAC- Foreign Affairs	David Morrison, Cindy Termorshuizen	
	GAC- International Trade	Rob Stewart	
	GAC- International Development	Christopher MacLennan	
	DND	Bill Matthews, Gen Wayne Eyre	
	CSE	Caroline Xavier	
	Transport Canada	Arun Thangaraj	
	Finance	Nick Leswick	
	FINTRAC	Sarah Paquet	
	IRCC	Christiane Fox	
	Public Services & Procurement	Paul Thompson	
	NRCan	Mollie Johnson	
	Environment & Climate Change	Chris Forbes, Paul Halucha, Lawrence Hanson	
	Fisheries & Oceans	Annette Gibbons	
	Canadian Coast Guard	Mario Pelletier	
	Innovation, Science & Ec. Dev	Simon Kennedy	
Justice	Shalene Curtis-Micallef		
Health Canada	Stephen Lucas, Heather Jeffrey		
Shared Services	Soni Perron		
PRIME MINISTER'S OFFICE	Prime Minister	Justin Trudeau	
	Chief of Staff	Katie Telford	
	Senior Advisor	Jeremy Broadhurst	
	Deputy Chief of Staff	Brian Clow	
	DPMO		
	Exec. Director, Cabinet and Legislative Affairs	John Brodhead	
	Senior Global Affairs Advisor	Patrick Travers	
Senior Policy Advisor			
PCO	Clerk	John Hannaford	
	Deputy Clerk	Nathalie Drouin	
	NSIA	Jody Thomas, Ramzi Nashef	
	F&DP	Stephen de Boer, Jordan Zed, Martin Loken	
	S&I	Marie-Hélène Chayer	
	Deputy NSIA and DS Emergency preparedness	Daniel Rogers	
	DS Plans & Consultations	Michael Vandergrift	
	DS Ops	Kaili Levesque	
	SDP	Isabella Chan	
	MOG	Paul MacKinnon	
	ERDP	Alexis Conrad	
	LSMP	A. Brunelle-Côté	
	LSMP (Dir. Ops)	J. Hamel	
	Priorities & Planning	Siobhan Harty, Raphaëlle Laberge	
	Emergency Preparedness	Patrick Tanguy	
	COVID Recovery	Dominique Blanchard	
	Emergency Preparedness	Genevieve Binet	
ADM Corporate	Matt Shea		
(*)	IDRC	Fraser Reilly-King	

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Assistant Secretary to the Cabinet
Intelligence Assessment Secretariat

