

From: [Boucher, Carmen](#)
To: [Gigou, Mylène](#)
Subject: FW: By-Election & GE Readiness: Participation at ESCC
Date: February 13, 2024 8:46:00 AM
Attachments: [image001.png](#)

From: Simard, Caroline <OCCE [REDACTED]>
Sent: Tuesday, February 13, 2024 7:56 AM
To: Boucher, Carmen <OCCE [REDACTED]>
Cc: Ahtoutal, Brahim <OCCE [REDACTED]>
Subject: RE: By-Election & GE Readiness: Participation at ESCC

I agree with the proposed course of action.

Thanks, Carmen,

Caroline

From: Boucher, Carmen <OCCE [REDACTED]>
Sent: Monday, February 12, 2024 5:44 PM
To: Simard, Caroline <OCCE [REDACTED]>
Cc: Ahtoutal, Brahim <OCCE [REDACTED]>
Subject: By-Election & GE Readiness: Participation at ESCC

Salut,

As JM mentioned today we need a representative for the ADM meetings. The attendee needs a firm understanding of our operations and the ability to manage classified material outside of the core investigations. This is a core part of the GE prep and GE management, for which Enforcement and Mylene Gigou is lead.

With the upcoming operating model changes, this role will most likely fall long term to the future Executive Director (or Deputy Commissioner) Operations.

As such, I suggest it makes the most sense for me to attend the ADM meetings, with Mylene as my back up. I note in Mylene's email below the incident in [turquoise](#), she was Director at the time, not Senior Director, and she will need to manage classified information moving forward, but there should be no enforcement presence at this meetings below Mylene.

With JM as the rep for the DG level ones, where the meetings are blended, we can deconflict according to our schedules.

This will allow continuity for the meetings, and as the transformation initiatives get integrated, my position can take on more strategic level meetings.

For your consideration and just let me know if you want me to take on this role.

Thanks

Carmen

From: Gigou, Mylène <OCCE [REDACTED]>
Sent: Monday, February 12, 2024 12:15 PM
To: Boucher, Carmen <OCCE [REDACTED]>
Subject: For Action: By-Election & GE Readiness: Participation at ESCC

Action Required: Participation at Election Security Coordination Committee (ESCC)

Carmen,

As you are aware, there are various committee meetings in preparation for, and during, by-elections and a general election, to coordinate election security activities. In the past, our office was invited to participate in DG, ADM and DM committees. Other participants included Elections Canada, CSE, CSIS, RCMP, PCO and public safety.

Meetings are underway for the by-elections. Invitations for the 45th GE will be provided when the GE is called (if snap election), or as we get closer to fixed date general election.

As part of my oversight of general election planning for our office, the identification of the participants for our office is important and is documented in the GE workplan.

For the 2019 and 2021 GEs, participants for the OCCE were as follows:

- DG level : Jean-Michel Kalubiaka
- ADM level : Marc Chénier
- DM level : Yves Côté

In 2023, the CCE appointed Christina Maheux to the ADM level meetings. Given Christina's absence, and the current by-election, immediate decisions are required as to the OCCE participants for our office

Based on my general understanding of these meetings, the participants should understand the scope and limitations of your mandate, the CEA, as well as the operational issues that may arise in the electoral context. Among others, table top exercises were conducted in the past, whereby interventions were required in response to the issues presented by the other participants.

In 2019, there was discussion of my participation at the DG level committee meetings, however, it is my understanding that general concerns were expressed by PCO of having someone responsible for investigations be of attendance, given the expectation that intelligence briefings could/would be presented in these meetings. With that understanding, the OCCE may have a reduced pool of potential candidates for the enforcement directorate, although updated responsibilities and delegations, including the recent addition of the Executive Director Enforcement position assists in this regard.

Given the above, **I recommend as follows:**

- ADM level meetings – Carmen Boucher
- DG level meetings: Jean-Michel Kalubiaka (no change)

Let me know if you wish to discuss.

Mylène

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Haut fonctionnaire désigné responsable de l'équité en matière d'emploi, de la diversité et de l'inclusion pour le BCEF. // Senior Designated Official for employment equity, diversity and inclusion for the OCCE.



Mylène Gigou (elle | her | she)
 Directrice principale – Contrôle d'application de la loi
 Bureau de la commissaire aux élections fédérales
 OCCE | OCCE
 Senior Director – Enforcement
 Office of the Commissioner of Canada Elections
 OCCE | OCCE

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